



Presents

## 2017 Hometown Fest Expo

Saturday, July 1, noon – 8pm

Sunday, July 2, noon – 6pm

Each year, the Palatine Jaycees host Hometown Fest, a Fourth of July celebration which includes fireworks, entertainment, food vendors, parade, carnival, expo and many other family activities. The festival takes place at Community Park located at 262 E. Palatine Rd. in Palatine. The Palatine Jaycees is a not-for-profit civic organization dedicated to providing individual development to young people to create positive change.

The Hometown Fest Expo features booth space for local businesses, arts & crafts vendors, and non-profit organizations. Participating in the Hometown Fest Expo will provide your business, organization, goods or crafts exposure to thousands of attendees. There are approximately 25,000 households in the Village of Palatine. The median income of households is approximately \$72,500. In addition to attracting residents, Hometown Fest draws visitors from surrounding cities and towns.

Each booth is allocated a 12'x 12' space. Participation fees vary based on the type of booth. Reserve and submit payment and our volunteers will provide free loading and unloading from the drop-off area to your booth. Deadline for applications is June 18.

**No refunds will be granted after June 19.**

**Pay by credit card:** Email form to [expo@palatinejaycees.org](mailto:expo@palatinejaycees.org) and complete payment on [www.hometownfest.org](http://www.hometownfest.org).

**Pay by Check:** Make check payable to "Palatine Jaycees" and mail to:

**The Palatine Jaycees – HTF Expo**

PO Box 1517

Palatine IL 60074

<b>Contact Information:</b>	<b>Booth Type:</b>
Company: _____	<input type="checkbox"/> Business \$180
Contact Name: _____	<input type="checkbox"/> Arts and Crafts \$100
Phone: _____	<input type="checkbox"/> Non-profit \$20
Email: _____	
Preferred Contact Method: <input type="checkbox"/> Phone <input type="checkbox"/> Email	
<u>Booth description:</u>	
<u>Special Requests:</u>	



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**APPLICATION DEADLINE – JUNE 18, 2017**



## General Information

1. Booth registration provides one 12' x 12' area within Community Park located at 262 E. Palatine Rd.
2. Booth applications will be evaluated and approved on a first-come, first-served basis.
3. **Booths do not have access to electricity.**
4. Registration will be confirmed via email within one month of receipt of their application.
5. The Palatine Jaycees reserve the right to refuse entry. Checks will be returned to those applicants not selected.
6. Location of booth is allocated in order of sign up and will be decided by the Hometown Expo Committee.
7. Booth setup begins at 7:00a.m. All booths must be set up and be prepared for sales by noon. It is the responsibility of the booth participant to assemble his/her own booth.
8. Specific instructions will be emailed regarding assigned set-up times, loading/unloading zones, parking instructions, etc.
9. Community Park is an open lawn area with no shade. You are encouraged to provide yourself with protection against the sun and elements.
10. Staking and properly weighting your tent is highly recommended.
11. Provide a minimum of 30 minutes time when requesting assistance for loading and/or unloading.
12. Unauthorized vehicles are not allowed on Park District grounds.
13. The Palatine Jaycees strongly recommend that all exhibitors carry business owner's liability.
14. Publicizing your participation in this event is encouraged. Additionally, the Expo will be included in all Hometown Fest publicity.
15. Neither the Palatine Jaycees nor the Palatine Park District are responsible for any loss or any damage incurred at the Expo due to weather, guests, transport, etc.

## All Vendor Booths

1. A vendor is any booth participant who wishes to sell something (food, craft, or sales) with the exception of non-profit.
2. ALL items to be sold must be listed under "Booth Descriptions" on the first page of this application and will be approved by the Palatine Jaycees Hometown Expo Committee.
3. All craft vendors must include a photo of their products along with their application for committee approval.
4. Sales of ANY TYPE of WEAPONS, AMMUNITIONS, FIREWORKS, TOBACCO PRODUCTS, PRODUCTS PROMOTING OBSENIITY OR PROFANITY as well as used clothing is ABSOLUTELY PROHIBITED.

**2017 Expo Chairs: Robin Yactor and Danielle Green**

**Email [expo@palatinejaycees.org](mailto:expo@palatinejaycees.org)**

*Questions will be answered within 48 hours.*